

## **MEMORANDUM**

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**To:** James App, City Manager

**From:** Doug Monn, Interim Public Works Director

**Date:** September 6, 2005

**Subject:** Ad Hoc Committee Formation – Review of Consultant Proposals

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Requests for Proposals have been distributed for the following capital improvement projects:

- Update of the 1976 Storm Drain Master Plan
- Preparation of a Feasibility Study for a roundabout at Creston and Lana
- Preparation of a Feasibility Study for a roundabout at South River Road and Charolais

Options:

- a.** Appoint a two-member ad hoc committee to work with staff to select the most qualified firms to prepare an update of the 1976 Storm Drain Master Plan and feasibility studies for roundabouts at Creston and Lana and South River Road and Charolais; and report back to the full Council by April 18, 2006.
- b.** Amend, modify, or reject the above option.